

Civic Affairs & Audit Committee

19 May 2026

5.30 – 6.20pm

Present: Councillors McPherson (Chair), Gawthrope Wood (Vice-Chair), Bick, Dalzell, Davey and Sheil

Councillor Bennett was present via Teams.

Councillor Thornburrow was also in attendance.

Officers Present:

Chief Executive: Robert Pollock

Chief Operating Officer: Jane Wilson

Chief Financial Officer: Jody Etherington

Head of Legal Practice and Monitoring Officer: Tom Lewis

Democratic Services Manager (Deputy Monitoring Officer): Dan Kalley

Democratic Services Officer: Sarah Michael

RECOMMENDATION TO COUNCIL

Constitutional Updates: Revised Member/Officer Protocol

Recommendations of the Civic Affairs & Audit Committee, which met on 19 May 2026, are outlined below:

The Committee **resolved unanimously** to approve the recommendations on to Full Council.

Accordingly, Council is recommended to:

Approve the following changes to the Constitution following the meeting on 9 March 2026:

- The updated member/officer protocol
- The limited power for Cabinet to make supplementary estimates – additional revenue and capital expenditure up to a threshold, with provision to allow for reporting of decisions to Full Council.

Approve minor revisions to the terms of reference for the Equalities Panel to be renamed the Inclusion and Equity Panel.